

## CZE1131: Intro to Czech Language & Culture 2

Spring 2026

5 credits, 100% Online

Residential students: 20707, UF Online students: 20708

This course is open to non-degree students (in the US or abroad) and students at other Florida public universities through departmentally controlled sections; if interested please see [these instructions](#). (Note that you need to start this process early as you must first apply to UF for the given term!)

For those in the Gainesville area, this course is also available in hybrid format: students meet F2F on MWF at 10:40-11:30 a.m. in Ustler 105 and also complete two asynchronous online modules each week. If you'd like to enroll but can't find an empty seat, please email [hraynard@ufl.edu](mailto:hraynard@ufl.edu) for assistance.

**This course requires one weekly synchronous meeting, TBA. By Jan. 16 (end of drop/add week), all students must: 1) meet once with the instructor (see Canvas for times--many available) and 2) select a regular meeting time for future weeks.**

**Instructor:** Holly Raynard, [hraynard@ufl.edu](mailto:hraynard@ufl.edu), (352) 294-7150

**Tentative office hours from Jan. 12-April 22** (to be confirmed by Jan. 17): Mon. 12:00-1:00 pm; Tues. 5:15-6:15 pm, Fri. 3:00-4:00 pm & by appointment.

- Office hours will be held remotely and in my office: 3326A Turlington (if you're in the area).
- Please see Canvas for all Zoom links. To meet outside of office hours, please email me!
- I limit all students to an initial 15 minutes if other students are waiting (but you're welcome to return).
- Feel free to stop by even if you don't have questions; we can go over homework or just chat in Czech. It's a good way to get extra practice.

**Course website:** [elearning.ufl.edu/](http://elearning.ufl.edu/) (then use Gatorlink ID & password to log in to Canvas)



**Course description:** *Vítám vás (zpátky) na kurzu češtiny!* Welcome (back) to Czech class! Whether your interest in Czech is social, academic or professional, knowledge of the Czech language will enrich your interaction with Czechs and Czech culture. This course aims to develop your communicative abilities in Czech—reading, writing, listening and speaking—while acquainting you with various aspects of Czech culture. This is the second course in a two-semester sequence. After this semester, you'll be able to communicate on an elementary level about yourself; your family; college life; daily activities; and your interests, plans, and preferences. You will also be able handle basic social transactions related to leisure time and chores, academics, schedules and daily routines, travel & more.

**Prerequisites:** **CZE1130 or equivalent** (to be determined by instructor). This class is intended for **beginners**. If you've had previous exposure to the language (e.g. formal study or significant time abroad, interaction with Czech-speaking family, etc.) please contact the instructor ASAP for placement.

**Required texts & materials:** You will need a reliable computer, internet connection, microphone, headphones or earbuds, and a computer camera. Since our textbook, *Reality Czech*, is a web-based, open educational resource, there are no books to buy! ☺ Check the Unit Overview pages on Canvas if you'd like to print out a hard copy of any grammar explanations or vocabulary lists. **Course fee:** varies by section (non-UF online sections may have a proctoring fee; see fee in the Schedule of Courses.)

## Course requirements (explained in detail further below)

Participation in Weekly Synchronous Meetings – 12%  
 Homework – 28%  
 Quizzes and Tests – 50%  
 Oral Midway Exam – 3%  
 Oral Portfolio – 4%  
 Oral Final Exam - 3%

### Participation in Weekly Synchronous Meetings – 12%

To ensure you can *speak* the language (as well as read and write), this course requires one synchronous meeting each week, usually held on Zoom. Links to join the meeting are found under the “**Zoom Conferences**” tool on Canvas. You can access meeting instructions and materials in the “Synchronous Meeting” module for that week, located on the Home page under the relevant Unit tab (see below).

Lesson Modules	Recommended Schedule & Due Dates ( <b>bolded</b> )
<a href="#">Lekce 1.1</a>	22. srpna (= 22nd of August) (F)
<a href="#">Lekce 1.2</a>	25. srpna (M)
<a href="#">Lekce 1.3</a>	26. srpna (T)
<a href="#">Lekce 1.4</a>	27. srpna (W)
<b>Synch Meeting 1</b>	(Meeting times will vary. Check <a href="#">Announcements</a> to see your time.)
<a href="#">Lekce 1.5</a>	28. srpna (R)
<a href="#">Lekce 1.6</a>	29. srpna (F) Lessons 1.1-1.6 due Fri. Aug. 29
<a href="#">Kvíz 1 (Quiz 1)</a>	Quiz 1 opens & closes on Fri. Aug. 29

Weekly meetings are a time for spontaneous, interpersonal communication with your instructor and classmate/s. Rather than talk about Czech, we will exchange info and ideas *in* Czech. These activities will help prepare you for real-world communication (and future graded oral assignments).

Student participation will be evaluated weekly on scale of **5-0** (5 is highest) based on the criteria below:

Criteria	Meets expectations (+)	Does not meet expectations (-)
<b>Preparation for class:</b>	You're familiar with assigned topics, can produce & understand language without excessive delay.  Your camera and mic are on, and you have opened the synch session document.	You are unfamiliar with assigned concepts, struggle to produce or comprehend expressions, stall or delay due lack of preparation.  Camera and/or mic are not on or you have not yet opened the synch session document.
<b>Attentiveness / Engagement</b>	You are engaged in course materials, complete classwork readily, comments are on-topic.	You don't focus on class work, don't listen, comments are off-topic, you text/use social media.
<b>Responsiveness; contributions during pair or group work</b>	You offer opinions readily, ask relevant questions, follow up on ideas, and sustain discussion.	You are quiet or offer minimal output, don't sustain discussion with relevant comments/questions.
<b>Collegiality</b>	You arrive on time and have the day's document open. You are respectful and patient; your behavior supports the lesson	You are late to class or force others to wait while you load materials. You are rude, impatient or disrupt class operations
<b>Use of target language</b>	You consistently speak Czech	You resort to English.

Initial scores will be posted to Canvas by the 4 or 5<sup>th</sup> week so there is ample time to improve performance, if need be.

*Don't be afraid of making mistakes!  
The goal is to communicate. Perfection is not required!*

- **Unexcused absences:** If you don't attend the weekly meeting, you can't participate, so you will not earn your weekly participation points. If you *repeatedly* no-show to meetings (3 times), you may lose your remaining meeting privileges—and will lose points accordingly.
- **Illness and other excused absences** will never be penalized, but please notify your instructor of an absence—in advance whenever possible—and see if/how you can reschedule. (I can always reschedule in the event of an excused absence, but I can't force your classmates to find extra time in their schedules.) Please be prepared to provide documentation! I might consider granting make-ups for unexcused absences if sufficient advanced notice is provided.
- **Make-ups or Extra oral practice:** Feel free stop by office hours or email me if you want extra oral practice. If you need to make up an excused absence, it's better to email me to schedule a separate meeting block. (I don't mind making up work during office hours, but that time is to be used by *all* my students so I limit office hour meetings to 15 minutes if others are waiting.)

## Homework (*Domácí úkoly*) –28%

All homework assignments are contained in our Canvas lesson modules. (Lesson module 3.5 is shown in the image below.) You can access all Lesson modules from our Canvas Home page. The required “**Start here/Welcome Module**” will walk you through these and help you navigate our website more generally. Homework assignments vary in type and will be weighted differently as described further below.

**3** Přehled lekce 3.5

*Chtěla bych čaj s citronem. Moje kamarádku si dám kávu s mlékem. Ordering food & drinks.*

In this lesson you will learn to order foods in a restaurant, using phrases like *Dám si \_\_\_\_\_* 'I'll have \_\_\_\_\_' and *Chtěla bych \_\_\_\_\_* 'I would like \_\_\_\_\_' and the accusative case—which you will have more opportunities to practice. You will also learn the preposition *s* 'with' and recognize the instrumental forms that follow it.

**Instructions: How to Proceed?**

You should proceed through the table below, working left to right and then top to bottom. Concepts or vocabulary are introduced in the left-hand columns below; they are reinforced with practice activities to their right. After completing the topics in the table, there will be a final assignment that integrates all these components.

This lesson will probably take you about 2 hours to complete.

Concepts or Vocabulary to Learn	Now Practice & Apply
Read: <a href="#">Coffee with milk, tea with lemon - Instrumental Forms after s 'with'</a>	Review food vocabulary with Quizlet flashcards: <a href="#">Practice instrumental Singular - 'with'</a> . Read these phrases (+ foods) aloud as you study them!
Read: <a href="#">Ordering food and drinks</a>	Quizlet Flashcards: <a href="#">Dám si _____</a> . Read words aloud as you study them! Cvičení - <a href="#">Dám si</a> and 2nd position Cvičení - <a href="#">Ordering types of drinks</a>
Read: <a href="#">Chtěla bych...</a>	Cvičení - <a href="#">Chtěl/a bych... would like...</a> . Practice conditional form of <i>chtět</i> along with accusative and instrumental forms of food and drink words.
Listening: Reality Czech - <a href="#">Pijete kávu nebo čaj?</a>	Reality Czech - <a href="#">Pijete kávu nebo čaj?</a>
Listening: Reality Czech - <a href="#">Radíš pijete pivo nebo víno?</a>	Reality Czech - <a href="#">Radíš pijete pivo nebo víno?</a>
<b>Integrated Assignments</b>	
These assignments apply multiple components from above: • <a href="#">Dialog: V restauraci</a> (You will record yourself in Part 3.) • <a href="#">Domácí úkol 3.5</a>	

**1. Left-hand column:** Here you'll find short Readings or Videos. They introduce new vocabulary and grammar concepts.

**2. Right-hand column:** These are the Discrete drill-type exercises. You usually get two attempts. Reread items in Step 1 above if you have many errors.

**3. Bottom of the page:** Integrated assignments combine skills from the top of the page. Feel free to leave questions or comments for me here!

### 1. Readings or Videos: These introduce new or grammar concepts to learn.

- Start with these. They will prepare you for the graded exercises that immediately follow.

### 2. Discrete Exercises (largely graded by Canvas)

- These exercises are relatively short and assess how well you understood the concepts laid out in the readings and videos. They usually focus on only 1-2 variables and often offer two attempts so that if you have any trouble, you can troubleshoot and try again.
- I review your responses (since Canvas sometimes makes mistakes), but feel free to email me if Canvas made a mistake & I haven't fixed it within 1-2 days!

- If you average at least 87% on these assignments at the semester's end, I will convert your score to 92% in the Canvas Gradebook. (This should hopefully mitigate any Canvas grading glitches that occur and relieve anxiety if you don't understand the nature of an error right away)
- While these exercises may take as much time as the Integrated Assignments, they are worth less overall (12% of the course and less than half of the HW grade) as they require less independent work.
- FYI: although these exercises use the Canvas "Quizzes" tool, each exercise is considered "Homework" in terms of your course grade, not an actual course quiz.

### 3. Integrated Assignments (evaluated only by instructor)

- These assignments are located at the very bottom of each Lesson Module page.
- They integrate a variety of components from the current lesson as well as past topics.
- I evaluate all such assignments myself and will leave both corrections and comments. Please review these so you can benefit from my feedback!!!
- I grade work with a plus-check-minus mindset: If work is very good (but not perfect), you will still earn 100% or close to it. (If you earn 98-99% rather than 100, that is usually a signal to check a recurring mistake.) I will downgrade work if I see excessive or repeated errors, if you don't use the requested vocab or structures, or if work is incomplete.
- If work is dramatically incomplete, you may be asked to resubmit it and will earn 0% until then.
- This assignment category is worth more overall (16% of the course grade) as it involves more independent work.

### Homework due dates & Penalties for late work

- Homework is due twice a week. You'll usually do four or five Lesson Modules each week, and these are typically due on **Tuesdays at 5:00 PM and Fridays at 5:00 PM** (with a few exceptions—e.g., Drop/Add week or weeks with holidays or exams). All due dates will be shown on our course Home page. Late homework will be marked down 15% per day, and no assignments will be accepted (or corrected) after the respective unit exam.
- I strongly recommend you complete one lesson module per day (or close to it) as it's best to learn language at least 3-4 days a week rather than cramming. (You'll hear more about this in the Welcome/Start Here Module. You will also receive my feedback more quickly that way.)
- If you have any questions about HW, please stop by office hours, email me with your concern/s or leave me a note in your HW document.

### Will I get a notification for each assignment?

No! Since each lesson module contains numerous short exercises, **you will not receive a Canvas notification for each and every assignment**. Instead, you will get 1-2 weekly assignment notifications that link to the five modules you must complete that week. You will need to set aside enough time during the week (usually 2 - 2.5 hours per module or 10 to 15 hours per week) to complete these modules in advance of the weekly deadline.

**It's not due yet: why did I get a "zero"?** Please don't be alarmed if you earn a zero on an assignment before the due date. Because of how Canvas assigns grades, I give all non-submitted work a "zero" grade the first time I pass through. Please ignore that & don't worry: you can still submit work on time for full value or late for reduced value. (Experience tells me that students find the alternative—a string of zeroes given at the end of the unit when it's too late to make them up—less helpful and more stressful.)

### Quizzes & tests (Kvízy a testy) – 50%

**Timeline:** There will be a quiz nearly each week (usually Fridays) and five unit tests this semester. (See schedule further below for test dates.) I will drop your two lowest quiz grades at the end of the term.

**Where to find them:** All quizzes and tests are contained in lesson modules. They will also be entered into the Canvas calendar so **if you set up notifications, you will receive alerts when they are due**.

**Technology:** Unit exams are proctored by the Honorlock platform. You should familiarize yourself with Honorlock policies and technological requirements (in the “Start here/Welcome” module) before the first exam. Since most exams have a listening or speaking component, you’ll need a mic and headphones/earbuds. Honorlock requires your computer camera and microphone to be on and will conduct a “room scan” at the beginning of the exam, whereby you share a video record of your surroundings.

**Content:** Exams and quizzes will generally cover content introduced in homework and weekly meetings though the contexts or formats may vary. (For example: homework may ask you to describe a past trip whereas a test may ask you to entice your Czech friend to visit FL over break.) Quizzes tend to focus on discrete items (vocabulary or grammar). While exams may include some discrete items, they focus on more integrated skills. I grade these two types of assessments differently:

- **Discrete assessments** focus on specific objectives like grammar points or vocabulary items. These are graded discretely, based on the number of correct vs. incorrect items. Grammar and vocabulary mistakes count as 1 point each; spelling mistakes count as  $\frac{1}{2}$  point each.
- **Performance-based tasks**, in contrast, will require you to integrate many skills in order to handle a social transaction (i.e., to persuade, get directions, gather information to reach a decision, etc.). These sections are graded more holistically--based on how successfully you execute a given task. (You can see some example assessment rubrics on Canvas.) Exams will often include an oral/aural component, whereby you do a role-play or solve a problem with another student. Since you will be required to perform (to speak and comprehend, not just memorize information), **the best practice is regular participation in weekly meetings and nightly homework!**

**Oral components:** Most exams will involve speaking and/or listening tasks. They may be asynchronous or synchronous; in the event of a synchronous oral section, you will be assigned a (brief) time slot during our regular synchronous meeting time block.

**Review opportunities:** The lesson module before the unit exam is typically dedicated to unit review.

**Make-ups:** If you miss a test or quiz for an [excused reason](#), you should contact me to schedule a make-up. Make-up privileges might be granted in the case of a non-medical, non-emergency or non-university-approved event, but advance notice is typically required for such consideration.

**\*\*Good student bonus\*\*:** Students who satisfactorily complete ***all*** unit homework on time ***and*** have ***no*** synch meeting absences in a given unit can self-correct that unit’s exam for **extra credit**, allowing students to regain up to 50% of the points they missed. (For ex: 70% will be raised to a max of 85%, provided all corrections are accurate.) Open-book exams or oral assessments cannot be self-corrected.

### *Midway Oral Exam – 3% (during your synch meeting or TBA the week of 3/2-3/6)*

This exam will largely follow an oral interview format but may also involve a role-play. Depending on meeting size, this exam might be scheduled during our regular synchronous meeting in Week 7 or 8. If our group is too large for that—or if you’d to practice during that block, we can schedule an outside time block. Thematically, it will focus on concepts and expressions from Units 6-8, with an emphasis on the high-frequency and/or more recent content. If you are someone who gets nervous about oral performance, I encourage you to come practice with me and not speak English during your weekly synchronous meeting with classmates!

### *Final Portfolio – 4% (Due by 5 pm on Monday April 27)*

You will create a portfolio project that will both showcase what you’ve learned this semester and serve as a resource you can refer back to later (e.g., pre-trip) to refresh basics about you & your family, activities, preferences, etc. Format will consist of a PowerPoint presentation with both images and oral recordings

that address prompts related to themes from Units 6-10. (Unit presentations will thus provide good preparation.) You may also be asked to comment on the content of others. See Canvas for more details.

### Oral Final Exam – 3% (TBA - between Mon. April 27 and Wed. April 29)

You will schedule a 30-minute meeting with me on Zoom to take place during finals week (ideally before 5 PM on Wednesday, April 29). The exam will take the form of an informal discussion (est. 25 minutes): you can expect to be interviewed on topics from Units 6-10 and also to pose some related questions. (It will echo the Midway Oral Final in structure, and the Portfolio should help you refresh past course themes.) You may also be asked to engage in a short role-play. See Canvas for more details.

**Grading Scale:** Letter grades are based on the percentages shown in the table below:

97-100%	A (No A+s at UF)	87-89.99%	B+	77-79.99%	C+
93-96.99%	A	83-86.99%	B	73-76.99%	C
90-92.99%	A-	80-82.99%	B-	etc.	C-

### Last Day to change grade to S/U basis: Friday, January 30

S/U grading means that you would earn a “Satisfactory grade” (S) for a “C” grade or higher and an “Unsatisfactory” (U) grade for a “C-” grade or lower; neither would count in your GPA. If you are taking this course to fulfill a college foreign language requirement or as an elective, S/U grading should be fine, but S/U grades are typically not allowed for required coursework in a specific major, minor or certificate. I encourage you to talk to your major or college advisor if you are interested and have questions.)

More UF grade info can be found here: <https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>:

## Course Policy on Absences & Make-up Work

Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies. See: <https://catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/> . When UF policies are silent, the following rules will be observed:

### Synchronous meetings:

- If you don't attend, you can't participate so I expect you to arrive prepared and on time each week. **Unexcused absences** will be reflected in your course grade as follows:
  - After the 2<sup>nd</sup> absence, your overall course grade will drop by 4% per absence.
  - After a 3<sup>rd</sup> absence, you may lose your meeting privileges -- and will continue to lose points.
- If you miss a meeting, it is your responsibility to find out what you missed. (Note that exams could echo some meeting content or activities.)
- Please provide documentation if an excused absence forces you to miss a meeting or assignment. Note that UF offers [telehealth visits](#) if you need a medical note.
- While excused absences will never be penalized, they can still affect your performance so please contact me if you are gravely ill or expect to miss multiple classes so I can **help you catch up!**
- If you'd like to **make up** an excused absence, office hours are one option, but I limit meetings to 15 minutes if others are waiting so it's better to schedule a separate meeting block, if possible.
- If you are 10 minutes late on 4 occasions, you will be marked as having missed 1 class.
- If you can't participate due to not having a microphone, headphones/earbuds or camera, you will be marked absent. (If you let me know early, I might be able to help you find an alternate meeting time.)

### Quizzes/Exams or Homework Delays

- You may **make up** a missed quiz or exam in the event of an excused absence. Make-ups may differ in format from the original.
- If you are sick or have an excused absence, you will be given enough time to make up accruing homework and exams. (Ideally: within 2 weeks of your return to campus and before Finals Week.)
- If you have a time conflict with a synchronous meeting, quiz or exam for another reason, I *may* be able to offer you a makeup opportunity if you reach out to me in advance!



### How to Succeed in an ONLINE course:

- **Pace yourself & schedule "class times" for yourself:** This is a 5-credit class and will thus take some 10-15 hours per week--ideally spread out across the week.
- **Feedback takes time!** If you submit assignments twice a week, they won't be considered late, but it will take me longer to give you feedback.
- **Turn on Notifications and read my Announcements!** In a F2F class I can gently nudge and nag you about deadlines and schedules, but in this class, all my reminders are electronic.
- **Reach out:** If you feel confused or frustrated, please don't wait to let me know!
- **Contact the right people about technical issues.** I want to know about problems with Czech, but the [UF Computing Help Desk](#) / (352) 392-4357 (= 392-HELP) are trained to help with technical problems & Canvas. You can find a Course Technology guide in our "Start here/Welcome" module.

### Tentative Weekly Course Schedule:

The following schedule outlines the main topics we will cover during the semester as well as dates for unit exams. We will cover units 6-10 in *Reality Czech* this semester (spending some 10-15 instructional days on each unit), with a test at the end of each unit. Exam days are marked with an asterisk below as dates are tentative; we may deviate 1+/- day as needed. For detailed unit goals and individual lesson modules), please see Canvas.

Week & Unit	Topic
Week 1 / Unit 6	Leisure time activities and chores; introduction to verbal aspect
Week 2 / Unit 6	Making your "to do" list: nuances of verbal aspect, modal verbs
Week 3 / Unit 6	Intro to future tense, new year's resolutions <b>Unit 6 exam</b>
Week 4 / Unit 6-7	School subjects, accusative review, intro to genitive case
Week 5 / Unit 7	Discussing academics from application to admission & more
Week 6 / Unit 7	Student & university profiles; review of locative case <b>Unit 7 exam</b>
Week 7 / Unit 8	Where & when: intro to "going," talking about time in Czech
Week 8 / Unit 8	Daily routines (personal hygiene verbs, reflexive verbs)
Week 9 / Unit 8	Recap: times of day, days of week, every month <b>Unit 8 exam</b> <b>Midway Oral Exam: to be scheduled by 6:00 PM on Fri. March 6</b>
<i>March 16-20: Spring break - No modules or meetings this week 😊</i>	
Week 10 / Unit 9	Holidays: dates, gift giving, indirect objects & dative case
Week 11 / Unit 9	Going to someone's house, cultural etiquette & generalizations: passive voice with "se," discussion of selected holidays
Week 12 / Unit 9-10	<b>Unit 9 Exam</b> Travel destinations & activities, verbs of motion (going by ground transport)
Week 13 / Unit 10	Travel by flight & itineraries, travel supplies
Week 14 / Unit 10	Czech & Florida travel sites, transit timetables
Week 15 / Unit 10	Review. <b>Unit 10 exam (Wed.)</b>
Finals Week	<b>Final Portfolio due by 5:00 PM on Mon. April 27.</b> <b>Oral Final to be scheduled by 5:00 PM on Wed. April 29.</b>

## Spring 2026 Holidays & Other Important Dates

Martin Luther King, Jr. holiday: **Monday, January 19.**

Deadline to change grade to S/U basis (vs. a letter grade): **Friday, January 30.**

Spring break: **Monday - Friday, March 14-21**

Reading days: **Thursday-Friday, April 23-24**



## ADDITIONAL NOTES

This course complies with all **UF policies**. For information on those policies and for a list of **campus resources** (including Disability Resource Center, Health and Wellness, Academic Resources, Writing Studio, Course Evaluations & more), please see this page: <https://go.ufl.edu/syllabuspolicies>.

## Academic Honesty & UF Honor Code

UF students are bound by The Honor Code which specifies a number of behaviors that are in violation of this code and the possible sanctions. [See the UF Conduct Code website for more information](#). If you have any questions or concerns, please consult with the instructor.

## Related: Artificial Intelligence (AI) & Machine Translation (MT)

AI and MT tools are like training wheels: they can offer help when we're starting out, but over-relying on them will hinder our ability to ride unassisted. While AI can be a great aid for brainstorming, proofreading, or to prepare for an interactive activity, you should use these tools judiciously.

To ensure tools like ChatGPT and Google Translate (GT) enhance -- rather than undermine -- learning, **you are required to disclose your use of them when submitting work. Please indicate in your homework document the specific tool used and explain how or for what purpose you consulted it.** (E.g., did you ask it for essay ideas, to translate lines, to proofread text, etc.?)

Additional Considerations:

- **Understanding and Accountability:** Make sure you fully understand any language sourced from AI. If you use an expression in homework, be prepared to use it in other contexts (class, an exam, etc.).
- **Communication with Classmates:** Since your classmates won't know all the expressions you've learned via AI or MT, be ready to explain what they mean (in Czech) or use appropriate alternatives.
- **Feedback:** If you complete or correct your homework with AI, I won't know where you need help and can't give you proper feedback. Plus, if I see that your written work is not commensurate with class skills or content, I reserve the right to not correct it. (AI & GT don't need my feedback.)
- **Lower grades:** If you over-rely on AI or GT for homework help, I can virtually guarantee your participation grade and exam scores will suffer.
- **Data Security & Privacy:** Be aware that your interactions with AI tools like ChatGPT are not private. Avoid disclosing personal or sensitive information as it could be inadvertently repeated in future outputs. (UF offers [AI tools for free to students using the UF VPN and claims data won't be retained or used to train LLMs](#)...but it's always good to be cautious.)
- **Assignments Using AI:** You may be asked to use AI on some assignments or assessments. If you object to using these tools (e.g., ethical reasons), please let me know.

*This section was authored with the assistance of ChatGPT. :-)*

### Tentative nature of this syllabus:

While I don't anticipate changes, I reserve the right to make adjustments to our course schedule and policies to ensure quality of instruction or to comply with UF policies. Any changes--whether due to extreme weather or pandemic--will be announced on Canvas.



### Opportunities

- **Study abroad! UF in Prague deadline: March 2.** If interested, visit the UFIC [website](#) or ask me for more details and plan to attend the study abroad fair on Wed. January 21 where you may learn about other (non-UF) programs. There are many ways to make degree progress while studying in Czech Republic, and I'm happy to talk to you about options, so please reach out!
  - UFIC's main scholarship deadline is **March 1.**
  - Check the Center for European Studies [website](#) for their study abroad travel grant deadline.
- **Add a Czech-related track to your degree!** Interested in a **B.A. degree** in International Studies? Czech language and area studies course can fulfill tracking requirements for the major's European track. **Minor & Certificate** programs in Central European Studies allow you to combine your interest in Czech with a number of disciplines. Visit the CES website for more info (or ask me since I am the advisor for European Studies): <https://ces.ufl.edu/academics/undergraduate-degreesprograms/>

**Questions or concerns? Please contact me: [hraynard@ufl.edu](mailto:hraynard@ufl.edu)**

I am on campus M-F and am happy to answer short questions whenever I'm around—before or after class, in a quick email message, phone call, etc. Longer questions or complicated concerns are better discussed in office hours or a separate meeting. If office hours are not accessible to you, I am happy to meet at other times. If you'd like to schedule a meeting, please let me know!